

COMPETENCY CHECK—Doffing Mask for Reuse

Name _____

Date _____

P = Pass; U = Unsatisfactory

Performance Criteria	Return Demo P/U	Comments	Evaluator
1) Remove contaminated gloves. (Turn gloves inside-out as they are removed, one inside the other. Do not touch the outside of the gloves.)			
2) Discard gloves in trash receptacle.			
3) Perform hand hygiene.			
4) Dry hands thoroughly and dispose of paper towel.			
5) Don clean gloves.			
EAR LOOP MASK: 6) Grasp ear loops with gloved hands and remove from ears. DO NOT TOUCH THE OUTSIDE OF THE MASK OR ALLOW THE OUTSIDE OF THE MASK TO TOUCH YOUR CLOTHING.			
Tie Mask: 6) Grasp the bottom tie and untie it. 7) Using both hands, untie the top tie. DO NOT ALLOW THE MASK TO FALL FORWARD. 8) Remove the mask by moving it forward, away from your face. DO NOT TOUCH THE OUTSIDE OF THE MASK OR ALLOW THE OUTSIDE OF THE MASK TO TOUCH YOUR CLOTHING.			
9) Carefully fold the mask with the outside surface (front) folded inward and touching itself. Place mask in a paper bag with your name on it.			
10) Fold over top of bag and place in designated location.			
11) Remove gloves and discard.			
12) Perform hand hygiene.			
13) AT THE END OF SHIFT , doff PPE using proper procedure, place in bag and take to laundry.			

Signature of Employee _____

Signature of Evaluator _____

COMPETENCY CHECK—DOFFING GOGGLES OR FACE SHIELD

Name _____

Date _____

P = Pass; U = Unsatisfactory

Performance Criteria	Return Demo P/U	Comments	Evaluator
1) Remove gloves.			
2) Perform hand hygiene.			
3) Don clean gloves.			
GOGGLES:			
4) Grasp goggles by ear pieces FROM THE BACK.			
5) Fold in ear pieces and place goggles in a paper bag.			
6) Label bag with your name and place in designated location.			
FACE SHIELD:			
4) Grasp face shield by back of head band.			
5) Remove by lifting up and forward, away from the face.			
6) Place face shield into paper bag, labeled with your name and place in designated location.			
NOTE:			
If it is the end of your shift, clean goggles or face shield according to Cleaning Face Shields & Goggles competency.			
Face Shields are intended for single person use but may be used on multiple shifts.			
Goggles may be worn by different individuals as long as they have been disinfected between individuals.			

Signature of Employee _____

Signature of Evaluator _____

COMPETENCY CHECK—DOFFING NON-TIE REUSABLE GOWNS

Name _____

Date _____

P = Pass; U = Unsatisfactory

Performance Criteria	Return Demo P/U	Comments	Evaluator
1) Remove contaminated gloves, using proper procedure.			
2) Perform hand hygiene.			
3) Don clean gloves.			
4) Using your left hand, grasp the outside of the right cuff. Pull the sleeve off in a straight-forward motion, using care that the outside of the sleeve or gown does not contact your clothing.			
5) While still holding your right cuff/sleeve, use your right hand to grasp the outside of the left cuff.			
6) Transfer both sleeves/cuffs to the right hand so both cuffs are being held in the right hand.			
7) Pull the left sleeve off in a straight forward motion, using care that the outside of the sleeve or gown does not contact your clothing.			
8) While still holding the cuffs with your right hand, take the gown around the back of your body (by moving your arm over your head).			
9) Slip your right arm out of the sleeveless armhole.			
10) Grasp the gown with your left hand, at the center neck.			
11) Hang the gown on the designated hook by with the outside of the gown facing out.			
12) Remove gloves and perform hand hygiene.			

Signature of Employee _____

Signature of Evaluator _____

COMPETENCY CHECK—Doffing Cloth Gown for Reuse

Name _____

Date _____

P = Pass; U = Unsatisfactory

Performance Criteria	Return Demo P/U	Comments	Evaluator
1) Remove contaminated gloves, using proper procedure.			
2) Perform hand hygiene.			
3) Don clean gloves.			
4) Unfasten gown ties, ensuring gown sleeves do not touch your clothing.			
5) With your right hand, grasp the outside of your left cuff. Pull the sleeve off in a straight-forward motion, using care that the outside of the sleeve or gown does not contact your clothing.			
6) While still holding your left cuff/sleeve, use your left hand to grasp the outside of the right cuff. Pull the sleeve off in a straight forward motion, using care that the outside of the sleeve or gown does not contact your clothing.			
7) While still holding the right cuff with your left hand, grasp the outside of the left sleeve, so the right hand can let go of the left sleeve.			
8) Using the right hand, grasp the outside of the gown at the neck.			
9) Continue holding the outside of the gown at the front of the neck and hang on the hook inside the room.			
10) Remove gloves using the proper technique and discard in the trash receptacle.			
11) Perform hand hygiene.			
END OF SHIFT: 1) Follow above process, Items 1-9, for doffing gown. 2) Follow facility procedure for management of used gown.			

Signature of Employee _____

Signature of Evaluator _____

COMPETENCY CHECK—DONNING USED CLOTH MASK

Name _____

Date _____

P = Pass; U = Unsatisfactory

Performance Criteria	Return Demo P/U	Comments	Evaluator
1) Perform hand hygiene.			
2) Don a clean pair of gloves.			
3) Retrieve the paper bag containing your previously used mask.			
4) Remove the mask from the bag by grasping the ear loops or ties, using care to not touch the inside of the mask.			
EAR LOOP MASK: 5) Bring the mask to your face and loop the ear loops over your ears. DO NOT TOUCH THE OUTSIDE OF THE MASK.			
TIE ON MASK: 6) Locate the upper ties and bring the mask to your face while holding the upper ties. Tie the upper ties.			
7) Locate the lower ties and tie behind the neck.			

Signature of Employee _____

Signature of Evaluator _____

COMPETENCY CHECK—Donning Cloth Gown for Reuse

Name _____

Date _____

P = Pass; U = Unsatisfactory

Performance Criteria	Return Demo P/U	Comments	Evaluator
1) Perform hand hygiene and don clean gloves.			
2) Using gloved hands, remove gown from hook handling it by the outside of the neck. MINIMIZE MANIPULATION/MOVEMENT OF THE GOWN AND DO NOT ALLOW THE OUTSIDE OF THE GOWN TO TOUCH YOUR OR YOUR CLOTHING.			
3) Carefully don the gown, putting one arm in at a time, always being cautious to not touch the outside of the gown to your clothing. Tie strings at the top of the gown first then move to tying the strings around the back of your waist.			
4) Remove gloves and perform hand hygiene.			
5) Don clean gloves.			
6) With the clean gloved hands, tie the neck tie then the waist tie.			

Signature of Employee _____

Signature of Evaluator _____

COMPETENCY CHECK—DONNING GOGGLES OR FACE SHIELD

Name _____

Date _____

P = Pass; U = Unsatisfactory

Performance Criteria	Return Demo P/U	Comments	Evaluator
1) Perform hand hygiene.			
2) Pick up goggles or face shield, avoid handling the vision surfaces.			
Goggles:			
3) Open arms of goggles.			
4) Place goggles on face.			
5) Position for comfort.			
Face Shield:			
3) Write name on top of Face Shield, out of the vision field.			
4) Grasp face shield by the elastic and place elastic over the head.			
5) Position for comfort.			
NOTE: Avoid touching or readjusting goggles or face shield during use. If goggles or face shield are touched, remove gloves, perform hand hygiene and reapply gloves.			

Signature of Employee _____

Signature of Evaluator _____

